



## Camp Zero Club Constitution

### 1. Name

The name of the club shall be “**Camp Zero Club**”

### 2. Aims

The aims of the Camp Zero Club will be:

- To encourage camping, caravanning and motorhoming in a manner that minimises the negative impacts, and maximises the positive impacts, on the environment, striving for a ‘net zero’ or better effect
- To educate its members and the general public on low or zero impact camping, caravanning and motorhoming through skill sharing at club meets
- To research and develop new low or zero impact camping, caravanning and motorhoming methods
- To increase participation in outdoor pursuits and connection to nature among its members and the general public
- To promote its aims particularly among groups who face barriers to taking part in outdoor pursuits, for example due to having low or no income, being differently abled or being a member of a community which has been historically excluded from outdoor activities due to their age, race, religion, nationality, gender or sexuality.

### 3. Membership

Membership is open to anyone who:

- supports the aims of Camp Zero Club
- agrees to abide by the Camp Zero Club Code of Conduct



Membership will begin as soon as the membership form has been received and approved by the club.

There is no lower age limit to membership, but application forms for children must be completed by a parent/guardian using the adult's contact details.

In order to meet the club's accessibility aims, there will be no membership fee. However members will be required to confirm their membership and agreement to the club's code of conduct annually.

A list of all members will be kept by the Club Secretary.

### **3.1 Ceasing to be a member**

Members may resign at any time in writing to the Secretary, by email.

The Management Committee may unanimously and for good reason terminate the membership of anyone who breaks the code of conduct. The individual concerned shall have the right to be heard by the management committee, accompanied by a friend or relative, before a final decision is made.

## **4. Equal Opportunities**

Camp Zero Club will not discriminate on the grounds of sex, race (including colour, ethnic or national origin), sexual orientation, disability, gender reassignment, religious or political belief, pregnancy or maternity, marital status or age.

## **5. Officers and Committee**

The business of the group will be carried out by a Committee elected at the Inaugural General Meeting and each subsequent Annual General Meeting. The Committee will meet as necessary and not less than two times a year.

The Committee will consist of no less than 3 members and no more than 8 members at any one time. Up to 2 additional members may be co-opted onto the committee at the discretion of the committee.



The officers' roles are as follows:

- Chair, who shall chair both general and committee meetings
- Secretary, who shall be responsible for the taking of minutes and all of the club's administration
- Treasurer who shall be responsible for any financial affairs

In the event of an officer standing down during the year a replacement will be elected by the next General Meeting of members.

Any committee member not attending a meeting without apology for three months will be contacted by the committee and asked if they wish to resign.

The Committee meetings will be open to any member of Camp Zero Club wishing to attend, who may speak but not vote.

## **6. Meetings**

### **6.1 Annual General Meetings**

An Annual General Meeting (AGM) will be held within fifteen months of the previous AGM.

All members will be notified in writing at least 3 weeks before the date of the meeting, giving the venue (either in-person or online), date and time.

Nominations for the committee may be made to the Secretary before the meeting, or at the meeting.

The quorum for the AGM will be 10% of the membership or 10 members, whichever is the greater number.

At the AGM:

- The Committee will present a report of the work of Camp Zero Club over the year.
- The Committee will present any accounts (if applicable) of Camp Zero Club for the previous year.
- The officers and Committee for the next year will be elected.
- Any proposals given to the Secretary at least 7 days in advance of the meeting will be discussed.



## **6.2 Special General Meetings**

The Secretary will call a Special General Meeting at the request of the majority of the committee or at least eight other members giving a written request to the Chair or Secretary stating the reason for their request.

The meeting will take place within twenty-one days of the request.

All members will be given two weeks' notice of such a meeting, giving the venue (online or in-person), date, time and agenda, and notice may be by telephone, email or post.

The quorum for the Special General Meeting will be 10% of the membership or 10 members, whichever is the greater number.

## **6.3 General Meetings**

General Meetings are open to all members and will be held at least once every 12 months or more often if necessary.

All members will be given two weeks' notice of such a meeting, giving the venue, date, time and agenda, and notice may be by telephone, email or post.

The quorum for a General Meeting shall be 10% of the membership or 5 members, whichever is the greater number.

## **6.4 Committee Meetings**

Committee meetings may be called by the Chair or Secretary. Committee members must receive notice of meetings at least 7 days before the meeting.

The quorum for Committee meetings is three Committee members.



## 7. Rules of Procedure for Meetings

All questions that arise at any meeting will be discussed openly and the meeting will seek to find general agreement that everyone present can agree to.

If a consensus cannot be reached a vote will be taken and a decision will be made by a simple majority of members present. If the number of votes cast on each side is equal, the chair of the meeting shall have an additional casting vote.

## 8. Finances

The Club is intended to be a free club that operates with non-monetary exchanges as much as possible. For example, all roles within the club are voluntary; and any fees to land owners for the use of their sites for club meets shall be paid directly from members to the land owner.

However, if the need for a bank account arises, then an account will be maintained on behalf of the Club, at a bank agreed by the committee. Two signatories will be nominated by the Committee (one to be the Treasurer). The signatories must not be related nor members of the same household.

All payments will be signed by both of the signatories.

- For cheque payments, the signatories will sign the cheque.
- For other payments (such as BACS payments, cash withdrawals, debit card payments or cash payments), a requisition note will be signed by two signatories, and held by the treasurer.

Records of any income and expenditure will be maintained by the Treasurer and a financial statement given at each meeting.

All money raised by or on behalf of Camp Zero Club would be for the sole use of furthering the aims of the Club, as specified in item 2 of this constitution.



## **9. Amendments to the Constitution**

Amendments to the constitution may only be made at the Annual General Meeting or a Special General Meeting.

Any proposal to amend the constitution must be given to the Secretary in writing. The proposal must then be circulated with the notice of meeting.

Any proposal to amend the constitution will require a two thirds majority of those present and entitled to vote.

## **10. Dissolution**

If a meeting, by simple majority, decides that it is necessary to close down the Club it may call a Special General Meeting to do so. The sole business of this meeting will be to dissolve the Club.

If it is agreed to dissolve the Club, all remaining money and other assets, once outstanding debts have been paid, will be donated to a local charitable organisation. The organisation will be agreed at the meeting which agrees the dissolution.