



Camp Zero Club Code of Conduct

Definitions

A “camping unit” is defined as a caravan, motor home, campervan, tent or trailer tent.

1. General

- 1.1 All members must accept and abide by the code of conduct at all times whilst staying on sites or at events.
- 1.2 One named member of the organisation (“the responsible person”) is to be responsible for the conduct of any visitor to the certified site and for ensuring that members attending comply with this code. They will also be the site Fire Marshall. This role can be delegated to another responsible person if necessary.
- 1.3 There will be a limit of 28 consecutive days for any individual to reside on the site.
- 1.4 The responsible person should also make all members aware of the Country Code, the Seashore Code and the Caravan Code.
- 1.5 The organisation will use every endeavour not to ‘tent camp’ on any site for more than 42 consecutive days or 60 days in any 12 consecutive months. The organisation will also endeavour not to tent camp on any site being used for camping by other exempted organisations if, by doing so, the use of this site would be taken over these limits. This will help avoid overuse of sites, particularly in popular areas.

2. Venue

- 2.1 The organisation will take reasonable steps to satisfy itself that the site to be used is not subject to a relevant order under paragraph 13 of the First Schedule to the 1960 Act (for caravans), or an Article 4 direction under Schedule 2 to the Town and Country Planning (General Permitted Development) Order 1995 (for caravans and camping), and that it is not one where planning permission has been refused or where enforcement action has been taken.



- 2.2 The organisation will take reasonable steps to ensure that the siting of camping units does not unduly interfere with the activities of local people, their privacy or their enjoyment of their property and does not interfere with the enjoyment by others of the landscape, natural beauty or nature conservation value of the area, particularly in areas designated for their landscape or wildlife qualities.
- 2.3 The certified site will only be authorised to provide accommodation for Club members, except where agreed otherwise with site owners.
- 2.4 The organisation will consult the local authority before meeting on land adjacent to sites for which planning permission has been granted (i.e. next to permanent or commercial sites).
- 2.5 The organisation will not meet on sites adjacent to certificated locations/sites unless the proposed site is clearly differentiated and the risk of interference with local people and other users is minimal.
- 2.6 The organisation will agree to move from and avoid any site to which the local authority maintains a valid objection.
- 2.7 The organisation will undertake not to over-use any venue and will consider carefully before holding successive meetings on the same land.

3. Respecting Neighbours

- 3.1 Local people should be able to carry on their normal activities when camping is in progress. The organisation will take reasonable steps to minimise disturbance and will investigate and deal with the causes of any complaint.
- 3.2 Care should be taken not to damage the site and the surrounding locality. Trees, fences, buildings, equipment and stock should be respected.
- 3.3 Domestic animals belonging to visitors will be kept under close control. They will be exercised away from accommodation and parts of the site used for communal activities and any mess will be picked up.
- 3.4 The responsible person will identify a suitable open space for any games that might otherwise intrude on or constitute a danger or annoyance to campers or others on or around the site.



- 3.5 Noise will be kept to a minimum for the comfort of other campers on the site as well as people who live or work nearby. In practice this means no movement of vehicles, erection of tents, music, shouting or loud noises after 10pm or before 7am.

4. Access, Safety and Spacing

- 4.1 Members are encouraged to travel to sites on foot, public transport or bicycle, except where accessibility needs prevent this.
- 4.2 The responsible person will take steps to ensure that travel to a proposed site is not likely to cause undue disruption or difficulties for other road users. Access to the site must be suitable for the number and likely size of units attending the meeting. The arrival and departure of units should be arranged to minimise disruption to other road users.
- 4.3 The speed of vehicles on the site will be restricted to 5 mph.
- 4.4 Camping units will be well spaced (minimum of 6 metres) and sited so that they do not restrict access to, or exit in case of emergencies. In addition, there must be a minimum of 3 metres between any awnings, gazebos or pup tent and the car or towing vehicle. Emergency vehicles should be able to secure access at all times to within 90 metres of any camping unit on the site.
- 4.5 Campervans and caravans must be pitched separately from tents and trailer tents.
- 4.6 Open fires and barbecues will not be held except with the permission of the site owner and responsible person. Where permission is given for open fires or barbecues, they will be sited on open ground, away from units, vehicles, awnings and any other structures.
- 4.7 A fire extinguisher approved to British Standards Institute and/or Fire Officers Certificate standards will be held on site.
- 4.8 Where a site is being used by both caravans and tents they must be sited entirely separate from each other for health & safety reasons. However, this does not necessarily mean segregated. If the layout of the field does not allow for separate lines of tents, it is permissible to continue a line of caravans/motor homes with a line of tents, but they must be sited en-bloc and not interspersed. Trailer tents are classified as tents and must be sited accordingly. Children's "pup-tents" may be erected alongside the parents' unit and should be considered as part of the unit for spacing purposes. It is recommended that there is at least 6 metres between any rows of caravans and tents.



5. Toilets and Waste Water Disposal

- 5.1 When disposing of waste water, full account of the need to safeguard water supplies and prevent the pollution of rivers, streams and other water courses is a priority.
- 5.2 On-site disposal of the content of chemical toilets and waste water will be in accordance with arrangements agreed with the landowner and based on the site assessment carried out by our site inspection officer. Neither will be disposed of except at designated disposal points. If there is any doubt about the disposal of waste, the organisation or, if appropriate, the responsible person will contact the relevant local authority for advice.
- 5.3 Domestic animals belonging to visitors will be kept under close control. They will be exercised away from accommodation and parts of the site used for communal activities and any mess will be picked up.
- 5.4 We would prefer to encourage the use of waterless toilets on all sites.

6. Refuse Disposal

- 6.1 The responsible person will take steps to ensure that refuse is either taken home or disposed of in accordance with on-site arrangements and that the site is clear of litter at the end of any period of use..
- 6.2 On site facilities should include metal or plastic bins with secure lids and clearly marked to encourage recycling waste.

7. Discrimination

- 7.1 We have a strict zero tolerance policy on discrimination against club members or any member of the public. Discrimination may include, but is not limited to, discrimination on the basis of race, gender, sex, ethnic or social origin, colour, age, disability, religion, conscience, belief, political opinion, culture, language or marital status. No member may discriminate, directly or indirectly, against any other member. Harassment of any member, whether of a sexual nature or otherwise, constitutes a form of discrimination.



8. Breach of Code of Conduct

- 8.1 Any breach of the Code of Conduct will be managed according to its severity. Wherever possible, the committee will help educate members to what has gone wrong so as to avoid it from happening again.
- 8.2 Repeated failure to adhere to the Code of Conduct will result in disciplinary action. To determine if a breach has been committed a member will be called in front of the Committee and the member will have the right to bring along a representative. If it is determined that a breach has occurred, a suitable disciplinary action will be decided upon.
- 8.3 Disciplinary actions may include one or more of the following:
- Written warning
 - Suspension of membership
 - Termination of membership

Any action will be issued in writing and any member will have the right to appeal unless there is an overriding safeguarding issue.